

Draft copy

Raja Narendra Lal Khan Women's College

Gope Palace, Midnapore

Paschim Medinipore 721102

Annual Quality Assurance Report (AQAR) : 2012-2013

1. Kindly provide the details of the institution

Name of the institution: Raja Narendra Lal Khan Women's College

Year of Establishment of the Institution : 1957

Address Line 1 : Gope Palace

Address Line 2 : P.O: Vidyasagar University

City/Town: Midnapore

State : West Bengal

Postal Code : 721102

Email Address : mlk@indiatimes.com

2. NAAC Accreditation/Reaccreditation Details

Year of Accreditation/Reaccreditation : 2011

Current Grade : A

CGPA : 3.1

3. Institutional Status

Grant in Aid , affiliated to Vidyasagar University (rural, women's college)

4. Contact Person Details

Name of Head of the institution : Prof. Krishna Maiti

Contact Phone : 91 9474975359

E mail: mlkcollege@gmail.com

Website URL: www.nlkwomenscollege.ac.in

Name of IQAC coordinator: Dr. Rupa Dasgupta

Email : rupadasgupta123@gmail.com

Section I

5. Number of academic programmes existing (Enter a number; 0 for Nil)

Undergraduate (BA/B.Sc/B.Com etc.) 22

Postgraduate (M.A/M.Sc/M.com etc.) 01

Research Programmes (M. Phil/Ph.D) 0

Certificate programme 06

Professional Programmes 01

(B. Tech/ M. Tech/B.Ed/Medicine/Pharmacy/Paramedical/

Nursing etc.)

Other value added programmes 0

Any other programmes offered 0

6. Details on programme Development (Enter a number; 0 for Nil)

New programme added 02

during the year:

New programmes Designed: 02

Programme under revision : 0

Interdepartmental collaborative programme : 06

Inter institutional collaborative programme : 01

Number of review committee recommendations implemented (Total) : 0

Number of NAAC peer team recommendations implemented: 06

Number of UGC/any other expert committee recommendations implemented: 01

Number of review committee recommendations under implementation (Total) : 0

Number of NAAC peer team recommendations under implementation : 1

Number of UGC/any other expert committee recommendations under implementation : 01

7. Faculty Details (Enter a number; 0 for Nil)

Total Faculty Strength required as per norms for all the programmes: 103

Total faculty on rolls : 94

Faculty added during the year: 0

Faculty positions vacant : 04

Faculty left during the year: 03

Total Number of visiting faculty: 10

Total number of guest faculty: 24

8. Qualification of the faculty

PhD and Above: 26

M Phil : 18

Masters : 50

Any other: 0

9. Faculty Qualification Improvement (Enter a number; 0 for Nil)

PhD awarded to existing faculty : 01

M Phil awarded to existing faculty : 00

Any other degree awarded to existing faculty: 0

10. Administrative staff Details (Enter a number; 0 for Nil)

Administrative staff (total sanctioned) : 44

Administrative staff (Actual strength): 12

Added during the year: 0

Left during the year: 0

Number of posts vacant: 1

11. Technical Support Staff Details (Enter a number; 0 for Nil)

Technical Support Staff (Total sanctioned strength): 32

Technical Support Staff (Actual strength) : 21

Added during the year: 0

Left during the year: 03

Number of posts vacant: 11

Section II

12. Establishment Details

Year of establishment of IQAC: 2005

13. Composition of IQAC (Enter a number; 0 for Nil)

Number of IQAC members : 13

Number of alumni in IQAC : 1

Number of students in IQAC : 0

Number of faculty in IQAC: 8

Number of administrative staff in IQAC: 3

Number of technical staff in IQAC: 0

Number of management representative: 05

Number of external expert : 02

Number of any other stakeholder in IQAC: 0

14. IQAC meetings

Number of IQAC meetings held during the year : 03

15. Whether calendar of activities of IQAC formulated for the academic year

Yes

16. IQAC plans for Development (Enter a number ; 0 for nil)

Number of academic programmes proposed : 0

Number of value added programmes proposed: 02

Number of skill oriented programmes proposed: 01

Number of faculty competency and development programmes proposed: 01

Number of other staff development programmes proposed: 0

Number of student mentoring programme proposed :01

Number of Co-curricular activities proposed :2

Number of interdepartmental cooperative schemes proposed :0

Number of community extension programme proposed: 04

Any other programme proposed(specify): 0

17. IQAC plans for development & Implementation (Enter a number ; 0 for nil)

Number of academic programmes implemented : 00

Number of value added programmes implemented: 02

Number of skill oriented programmes implemented: 01

Number of faculty competency and development programmes implemented: 01

Number of other staff development programmes implemented : 0

Number of student mentoring programme implemented: 01

Number of Co-curricular activities implemented : 02

Number of interdepartmental cooperative schemes implemented :02

Number of community extension programme implemented: 04

Any other programmes suggested that are implemented (specify): 0

18. IQAC Seminars and Conferences (Enter a number ; 0 for nil)

Number of seminar/Conferences/Workshops 0

organized by IQAC within the institution 0

Number of participants from the organization 0

Number of participants from outside 0

Number of external experts invited 0

Number of external conferences/seminars/workshops on institutional quality attended 1

Number of events/interactions/consultations conducted with IQAC's of other institution as collaborative programme 3

19. Did IQAC receive any funding from UGC during the year

No

20. If the response to question no 19 is yes, please provide the amount from UGC (0-NA/NIL)

Amount received from UGC 0

Amount received from any other source 0

**21. Any significant contribution made by IQAC on quality enhancement during the current year
(Please provide details in bullet format)**

- Parent teacher meet was organized, parent committee was formed and feedback of parents was discussed in academic committee and IQAC. Suggestions were considered and necessary steps were taken.
- Student feedback was analyzed for academic quality sustenance and improvement.
- Departments were urged to send research projects and 2 nos major research project and 4 nos. minor research project were obtained by different faculties in 2012-13.
- Certificate course in Music and soft toy making has been initiated in 2012-13 as decided in IQAC towards introduction of value added course..
- As per the decision of IQAC, Solar lights are being installed .
- ECO club has been functioning as per the decision of IQAC with planting of more than 100 saplings and making the college campus as a plastic free zone.
- Women's Cell has been initiated in the college.
- For the purpose of strengthening sports activities in our college, the college authority after decision in IQAC initiated the process of procurement of sports equipment worth 10 thousand (grant from Govt. of W.B) of rupees and scholarships for students who perform well in sports was also increased.
- Open air stadium construction is near completion to promote sports activities as suggested by NAAC peer team.

- Museum in local art and culture by the Department of Bengali, CD library by Political Science has been initiated.
- Digital language laboratory has been initiated by the Departments of English. This will act as a central facility as per the recommendations of the NAAC peer team.

Section III

22. Academic Programmes

Number of new academic programmes developed or designed by faculty	02
Number of faculty involved in curricular restructuring /revision/syllabus development	01
Number of programmes in which evaluation process reformation was taken up and implemented	0
Number of active teaching days during the current academic year	214
Average percentage of attendance of students	72 -75%,
Percentage of classes engaged by guest faculty and temporary teachers	2-3%
Number of self financed programmes offered	01
Number of aided programmes offered	21
Number of programmes discontinued during the year	0

23. Whether any systematic student feedback Mechanism in place

Yes

24. Feedback Details (If answer to question no 23 is yes)

Percentage of courses where student feedback is taken	100
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25. Is feedback for improvement provided to the faculty ?

Yes

26. Faculty Research , Projects and Publication details of the year

Number of major research projects undertaken during the year	02
Number of minor research projects undertaken during the year	04
Number of major ongoing projects	06
Number of minor ongoing projects	07
Number of major projects completed	0
Number of minor projects completed	02
Number of major project proposals submitted for external funding	02
Number of minor project proposals submitted for external funding	04
Number of research publications in peer reviewed journals	28
Number of research publications in international peer reviewed journals	18
Number of research publications in national peer reviewed journals	10
Number of research publications accepted for publication in international peer reviewed journals	5
Number of research publications accepted for publication in national peer reviewed journals	5
Average impact factor of publication reported	0.9
Number of books published	05
Number of edited books published	09
Number of books published (single author)	04
Number of books published (coauthor)	0
Number of conferences attended by the faculty	52

Number of international conferences attended	13
Number of national conferences attended	15
Number of papers presented in conferences	13
Number of papers presented in international conferences	9
Number of papers presented in national conferences	14
Number of conferences organized by the institution	05
Number of faculty acted as experts /resource persons-international	0
Number of faculty acted as experts /resource persons-national	04
Number of collaboration with international institutions	0
Number of collaboration with national institutions	2
Number of linkages created during the year	01
Total budget for research as a percentage of total institutional budget	5
Amount of external research funding received in the year	21,03,700.00
Number of patents received	0
Number of patents applied	0
Number of research awards/recognition received	01
Number of Ph.D awarded during the year	01
Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities	4

Section IV

27. Student Details and Support Mechanism

Total intake of students for various courses	1119
(sanctioned)	
Actual enrollment during the year	1118
Student dropout percentage	2.1
Success percentage in final examination across the courses	92
Number of academic distinctions in the final examination and percentage	127, 20.12
Number of students who got admission in institute of national importance	7

Number of students who got admission in international institutions 0

Number of students qualified NET/SET 02

Number of students qualified GATE/CAT other examinations 00

28. Does student support mechanism exist for coaching for competitive examinations

Yes

29. Student participation

327

30. Does student counseling and guidance service exist ?

Yes

31. Student participation

813

32. Career Guidance

Number of career guidance programmes organized 6

Percentage of students participated in career guidance programs 68

33. Is there provision for campus placement ?

Yes

34. If yes to Qs no 33

Number of students participated in campus selection process 53

Number of students placed

35. Does gender sensitization programme exist yes

36. If answer is Yes

Number of programmes organized 00

37. Student activities

Number of students participated 18

in external cultural events

Number of prizes won by 03

students in external cultural events

Number of cultural events
conducted by the institutes for the students 08
Number of students participated 0
in international sports and games events
Number of students participated 0
in national sports and games events
Number of students participated 0
in state level sports and games events
Number of students participated in 17
university level sports and games events
Number of prizes won by students in 0
international sports and games events
Number of prizes won by students in 0
national sports and games events
Number of prizes won by students in 0
state level sports and games events
Number of sports and games won by 2
students in university level sports and games events
Number of sports and games events conducted by the institute 16

38. Composition of students

Percentage of SC 10.8
Percentage of ST 4.84
Percentage of other backward community 6.72
Percentage of women students 100
Percentage of physically challenged 0.88
Percentage of rural students 78.2
Percentage of urban students 11.8

39. Scholarship and financial support

Number of students availing financial support from the institution 401
Amount disbursed as financial support from the institution RS. 2,01,750.00
Number of students awarded scholarship from the institution 02
Number of students received notable/national/international achievements/recognition 0

40. Student initiatives

Number of community upliftment programmes initiated by the students 06
Number of literary programmes initiated by the students 01
Number of social action initiatives based on science/ environment by the students 02
Number of student research initiatives 113

Section V

41. Whether perspective plan for overall developmental activities is created

Yes

42. Is the plan implemented and monitored

Yes

43. Whether benchmarking is created for institutional quality management efforts

Yes

44. Please list the Benchmarking in various areas of development in bullet form

- To construct a separate Arts building and a new administrative building.
- To develop at least five smart classes in the college
- To maximize the use of A/V aids including use of LCD in all classrooms
- To obtain more major and minor research Projects in the college and maximize the number of minor research projects.
- To increase the infrastructural support to the student grievance and counseling cell which includes increase of space, number of computers and manpower.
- To minimize dropout rates of students from the current 1.8 % To less than 1 %

- To initiate a e learning Centre and e resource centre
- To install green generators in the entire college for continuous power supply
- To install solar lights in the remaining part of the campus.
- To initiate PG courses in Botany, Geography, Music and Nutrition.
- To fully computerize the accounts section of the office.
- To increase the number of classrooms in all the sections of the college.

45. Is Management Information System in Place

Yes

46. Please provide details of MIS applied to

1. Administrative procedure including finance
- 2. Student admission yes**
3. Student Records
4. Evaluation of examination procedures
5. Research administrators
6. Others

Give details corresponding to serial number

2. Student admission is managed through data entry of the respective criteria for selection in the respective course, a formula is put in place as per admission norms of the college and admissions are made as per computer generated database

47. Existence of learning Resource management

e database in library

ICT and smart classroom

Production of teaching modules

Interactive learning facilities

Digital Language Laboratory

48. Internal resource mobilization: Kindly provide the amount contributed

Research 0

Consultancy and Training

Student contribution Rs.17,159,920.00

Alumni contribution 0

Well wishers 0

49. Infrastructure and welfare spending: Kindly provide the amount contributed

Amount spent for infrastructure development : 51,00,000

Amount spent for student welfare : 11,72,486.00

Amount spent for staff welfare: 0

50. Is delegation of authority practiced

YES

51. Does Grievance Redressal cell exist ?

Faculty Yes

Students Yes

Staff Yes

52. Grievances received from faculty and resolved

Number of grievance received 0

Number of grievances resolved 0

53. Grievances received from students and resolved

Number of grievance received 00

Number of grievances resolved 00

54. Number of Grievances received from other staff members and resolved

Number of grievance received 0

Number of grievances resolved 0

55. Has the institution conducted SWOT analysis ?

NO

56. The SWOT analysis was done by external or by internal agency

External 0

Internal 0

57. Kindly provide two identified strengths from the SWOT analysis in bullet form

0

58. Kindly provide two identified weaknesses from the SWOT analysis in bullet form

59. Kindly provide two identified opportunities from the SWOT analysis in bullet form

0

60. Kindly provide two identified challenges from the SWOT analysis in bullet form

0

61. Identify significant progress made by institution towards achieving goals and objectives during the year (list below in bullet form)

- CPE status was obtained by our college and the 1st phase of a grant of Rs. 50 L was obtained which have been fully utilized. CPE status of the college has been extended till 2015 by UGC and 2nd installment of Rs. 40 lakhs has been released by UGC. Rs. 50 L of Basic Science Research fund was utilized for modernization and up gradation of modern laboratories.
- Another 2 nos of Major research projects have been sanctioned by UGC in the Departments of Zoology and Mathematics.
- Another 4 nos Minor Research Projects from UGC were obtained in the Departments of Zoology, Geography and Nutrition.
- Rs. 21.5 L received from UGC (2nd Instalment) for completion of construction of 100 seated Women's Hostel has been utilized. Number of seats in Prabhabati bhavan has been increased by 50 seats from 2013 academic session.
- Rs. 32, 96,334 received from Govt. of W.B. for construction of arts classrooms and construction work has been initiated.
- Repair and maintenance of existing hostels has been completed.
- Construction of Gymnasium is nearing completion.
- Construction of an open air stadium is partially completed.
- Vertical extension of the library building is near completion.
- A deep tube has been constructed from MLA fund and the existing pond of the college has been excavated with the support of Zilla Parishad.
- Art and culture museum in the department of Bengali, Psychological Analysis unit in the Department of Philosophy, CD library in the Department of Political Science, Digital language

Laboratory in the Department of English and pictorial gallery depicting the history of the progress of women in the central Hall (Rabindraneer) has been set up and functioning.

62. How do you perceive the role of NAAC in the quality development of your institutions (suggestions in bullet forms)

NAAC provides a mechanism for introspection and analysis of strengths and weaknesses of the institution. Analysis to detect the challenges that the institution is facing and the opportunities ahead of it and to focus on the responsibilities the stakeholders of the institution should take up for quality enhancement of the institution and the betterment of the society as a whole.

