

**THE STEPS TO BE FOLLOWED FOR ONLINE REGISTRATION OF APPLICATION
FOR ADMISSION IN UG COURSES FOR THE SESSION 2016-17**

Scan a **passport size photograph (30KB) in jpg format** and save in pen drive or C.D.

Be ready with your marksheet (+2) and other necessary documents [Registration Certificate of H.S. / Class XII, Admit Card of Madhyamik or any other age proof document]

Go through the **Subject Combinations** available and also **Eligibility Criteria** given below, go through prospectus for more details.

You can apply for a **maximum of five Honours subjects / combinations through one registration form with the payment of Rs. 150 only.**

Click on **Proceed to Apply Online**, read the instruction carefully.

Click **Continue** button.

Step – 1: Fill up the registration form

- Select previously scanned photograph by clicking on select File.
- Put a tick mark in the box below Declaration.
- Give a five character password.
- Click on **save and continue**.
- You will get a **password** and **login ID** by SMS to your mobile. Preserve it for future logins, you will be able to see your forms.

Step – 2: Click on Select Subject

- Select **Course, Honours subject** and then **General Subject** combinations.
- Click **ADD TO MY APPLICATION** for applying in more Honours / subject combination, A maximum of five choices can be given by the candidate for one registration with the payment of Rs. 150 only.

Step – 3: Click on Registration Payment- Once you click this button no alterations can be made in your registration form.

- Take a Printout of your filled up form and 3 copies of challan for offline payment and visit any branch of UCO Bank by 31th May, 2016, by 5PM. Application will be accepted only after the payment of the registration fees.
- For online payments, Click on **Online payment** option.